

COLTON-REDLANDS-YUCAIPA
REGIONAL OCCUPATIONAL PROGRAM

REGULAR BOARD MEETING

**August 16, 2017
5:30 pm**

**CRY-ROP Admin. Building
1214 Indiana Ct.
Redlands, CA 92374**



CRY-ROP GOVERNING BOARD

PILAR TABERA	CJUSD	Vice President
FRANK A. IBARRA	CJUSD	Member
PATT HARO	CJUSD	Alternate
PATTY HOLOHAN	RUSD	Clerk
DONNA WEST	RUSD	Member
JIM O'NEILL	RUSD	Alternate
SHARON BANNISTER	Y-CJUSD	President
JANE SMITH	Y-CJUSD	Member
DR. CHUCK CHRISTIE	Y-CJUSD	Alternate

DR. STEPHANIE HOUSTON, SUPERINTENDENT



Colton-Redlands-Yucaipa
Regional Occupational Program

AGENDA

REGULAR BOARD MEETING
August 16, 2017
5:30 P.M.

CRY-ROP ADMIN. BLDG.
1214 Indiana Court
Redlands, CA 92374

SESSION ONE - OPENING

1.0 Call to Order

1.1 Roll Call

Colton Joint Unified School District

Pilar Tabera (Vice President) _____
Frank Ibarra (Member) _____
Patt Haro (Alternate) _____

Redlands Unified School District

Patty Holohan (Clerk) _____
Donna West (Member) _____
Jim O’Neill (Alternate) _____

Yucaipa-Calimesa Joint Unified School District

Sharon Bannister (President) _____
Jane Smith (Member) _____
Dr. Chuck Christie (Alternate) _____

1.2 Pledge of Allegiance

SESSION TWO -PRESENTATIONS TO THE BOARD

2.1 Introduction of New Employees

Jason Avila, CTE Instructor (Stover)
Kevin Chalupa, CTE Instructor (Stover)
Vaughan Kusko, Career Readiness Specialist (Stover)
Christa Padilla, CTE Instructor (Robinson)

2.2 CTE Teach Update (Tsushima)

SESSION THREE - PUBLIC PARTICIPATION

3.0 Address from Audience

The Board President or Chairperson will invite persons to speak concerning any item on the agenda or other matter within the subject matter jurisdiction of the Colton-Redlands-Yucaipa ROP. This is not meant to be a debating period. Complaints and problems relating to policy matters will be referred to the Superintendent.

Persons who have complaints against Board Members or staff are encouraged to seek resolution of those complaints by utilization of the ROP written complaint procedure rather than orally addressing them at a meeting.

Although the Board expects its professional staff of administrators to handle most matters of public concern, persons will be provided an opportunity to make suggestions and identify concerns about matters affecting the ROP which are not on the ROP agenda. The Board may not have complete information available to answer questions, and may refer specific concerns to the Superintendent for appropriate attention.

Persons desiring to address the Board will be asked to give their name, address, and the subject to be addressed.

The total time devoted to all person presentations shall be at the discretion of the President or Chairperson, but is limited to five (5) minutes per person and twenty (20) minutes per subject.

The CRY-ROP Governing Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Secretary to the Board at least three (3) business days prior to the board meeting. The Secretary's telephone number is (909) 793-3115 and the office is located at 1214 Indiana Court, Redlands, CA.

3.1 Hearing of Items on the Agenda

3.2 Hearing of Items Not on the Agenda

SESSION FOUR - CONSENT CALENDAR

The Superintendent Recommends Approval of Consent Calendar Items #4.1 - #4.16

All matters listed under the Consent Calendar are considered by the Governing Board to be routine and will be enacted in one motion.

There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

BOARD AND ADMINISTRATIVE FUNCTIONS

- 4.1 **Approve** Minutes of the July 12, 2017 Regular Board Meeting (Houston) (pg. 1-10)
- 4.2 **Approve** Conferences > \$300 (Houston) (pg. 11-12)
- 4.3 **Approve** Resolution #17-11 to Recognize Constitution Day (Houston) (pg. 13-14)

BUSINESS AND FINANCIAL FUNCTIONS

- 4.4 **Approve** Expenditure Batches #001-#064 and Authorize Superintendent to Sign Them (Gonzalez) (pg. 15-54)
- 4.5 **Approve** Water Intrusion and Flood Control Maintenance Plan (Gonzalez) (pg. 55-82)
- 4.6 **Approve** Agreement with Staffmark Holdings, Inc. (Gonzalez) (pg. 83-85)
- 4.7 **Approve** Agreement with Orbund, LLC for Student Information System Software & Licenses (Gonzalez) (pg. 86-89)
- 4.8 **Approve** Agreement with Transitional Assistance Department for Vocational Nurse and Nurse Assistant-Certified Programs (Mortensen) (pg. 90-91)
- 4.9 **Ratify** Agreement with T4T Two-Bit Circus Foundation (Mortensen) (pg. 92-94)

EDUCATIONAL SERVICES FUNCTIONS

- 4.10 **Approve** Mental Health Careers Course Outline (Tsushima) (pg. 95-123)
- 4.11 **Approve** WASC Invitation to Chair, Stephanie Houston (Tsushima) (pg. 124-125)

PERSONNEL FUNCTIONS

- 4.12 **Ratify** Certificated Hourly/Substitute Employment (Koger) (pg. 126)
- 4.13 **Ratify** Certificated Employment (Koger) (pg. 127)
- 4.14 **Ratify** Revision(s) and/or Reclassification(s) of Employees (Koger) (pg. 128-129)
- 4.15 **Accept** Resignation(s) and/or Termination(s) of Employees (Koger) (pg. 130-131)
- 4.16 **Approve** Resolution #17-12 Waiver of EC §44253.3 CCSD English Language Learner Authorization (Koger) (pg. 132-134)

DEFERRED ITEMS

Discussion/Action on items transferred from the Consent Calendar, if necessary.

SESSION FIVE - ACTION ITEMS

BOARD AND ADMINISTRATIVE FUNCTIONS

- 5.1 **Approve** Updated Board Policy #0200 Philosophy – goals for CRY-ROP with Strategic Action Plan Priorities. (Houston) (pg. 135-137)
- 5.2 **Approve** CSBA Board Policy Updates (2nd Reading) (Houston) (pg. 138-168)
- 5.3 **Approve** Field Act Compliance Report (Houston) (pg. 169-173)
- 5.4 **Approve** Master Agreement Addendum (Houston) (pg. 174-177)

SESSION SIX - REPORTS AND INFORMATION ITEMS

PROGRAM REPORTS

Program Reports include specific information shared with the Board on Career Enhancement Services' Programs. It could be information on a new, expanding, or existing program.

SUPERINTENDENT AND STAFF REPORTS

The Superintendent and members of the management staff are encouraged to report on items of general interest to the Board, as well as provide information about conferences or meetings which they have attended.

- 6.0 Budget Report Review (separate hand-out) (Houston)**
- 6.1 Cash Flow Analysis Report (Gonzalez) (pg. 178-180)
July, 2017**
- 6.2 2nd Quarter Investment Report (Gonzalez) (pg. 181-186)**
- 6.3 CSBA Board Policy Updates (1st Reading) (Houston) (pg. 187-216)**
- 6.4 Conferences < \$300 (Houston) (pg. 217-218)**
- 6.5 Superintendent’s Report**
- 6.6 Staff Reports**
 - A. Operations Report (separate hand-out)**

BOARD MEMBERS’ REPORTS

Individual Board Members may wish to share a comment, concern, and/or observation with other Board Members and/or staff.

- 6.7 Board Members’ Reports**

SESSION SEVEN – CLOSED SESSION

CLOSED SESSION (CRY-ROP Administration Building – Board Room, 1214 Indiana Court, Redlands, CA 92374)

- 7.1 Public Employee Performance Evaluation
Title: Superintendent**

ADJOURNMENT

The next Regular Board Meeting of the Colton-Redlands-Yucaipa Regional Occupational Program will be on **September 13, 2017 at 5:30 p.m.** in the Board Room at the ROP Administrative Office, 1214 Indiana Court, Redlands, CA 92374.