



COLTON-REDLANDS-YUCAIPA ROP GOVERNING BOARD

Board Highlights

Sharon Bannister, President
Pilar Tabera, Vice President
Patty Holohan, Clerk
Frank Ibarra, Member
Jane Smith, Member
Donna West, Member

WASC ACCREDITED
COE ACCREDITED

Dr. Stephanie Houston, Superintendent

Our Mission

“CRY-ROP: Training students to be career ready, technically skilled and academically prepared by providing quality Career Technical Education”.

Our Vision

“To be the most influential, respected, industry-focused, and student-centered Career Technical Education program in our state”.

September 2017

Presentation to the Board

❖ New Employee Introduction

○ Linda Masson, Testing Examiner

Linda earned her BA from CSU Sacramento, with a major in Communication Studies and a minor in Business Administration. Prior to CRY-ROP, she worked in vocational rehabilitation counseling. She started at CRY-ROP in 1997 as a Vocational Resource Evaluator. In 2000, she transitioned into the Direct Support Professional (DSP) Trainer position until her current assignment as Testing Examiner. With the state made changes to the administration and delivery of the DSP program, she delivered this training through RCOE from about 2014-2017, but remained on the classified sub list with CRY-ROP during that period. She has been married to her husband Robert for 24 years. They have a 21 year old daughter, Valerie, a senior in college, and a 17 year old son, Jesse, a senior in high school. They live in Menifee, enjoy camping, gardening and attending their kids' extracurricular activities. Linda's biggest challenge so far has been adjusting to her children becoming adults, with their daughter moving to Iowa in 2014 to attend college and their son getting ready to finish high school. Her 5 year goals are to master the job of Testing Examiner, take a cruise to Alaska and in about 5 years, and start considering retirement. Welcome (back) Linda! ☺

❖ Community Recruiter Year In Review

- Dr. Carol Tsushima introduced Community Recruiters Deidra Puentes and James Hattar to present a year review to the Board. They shared data on programs, articulation, industry engagement, advisories, community classroom, and social media presence.

Board and Administrative Functions

❖ Conferences and Field Trips

- F3/CETPA Executive Leadership Summit (Carol Tsushima)
- CASBO – Payroll Compliance & Calendar Year-end Reporting (Donna Strieby)
- CASBO - Legal Requirements for Human Resources & Payroll Records (Donna Strieby)
- Leadership Development Institute (Greg Stover)
- CASBO – Contracts (Ryan Birk)
- CBO Boot Camp (Ryan Birk)

- CALCP/CAROC P CTE Conference (Stephanie Houston, Carol Tsushima, Crystal Hickey, Scott Raine, Deidra Puentes, Melissa Dix, James Hattar, Elena Hernandez)
- Inland Empire Teachers Meeting – Virtual Enterprise (Inedra Hunter Liggins, Scott Raine)
- National Rotary Association Training (Sarah Beld)
- CAROC P Board and Committee Meetings (Stephanie Houston)
- SBCSBA and RCSBA Fall Joint Meeting (Stephanie Houston)
- 10th annual Counselor Conclave (Brianna Guitron, Celina Hernandez, Vaughan Kusko, Greg Stover)
- Virtual Enterprise Inland Empire Regional Student Training Day (Inedra Hunter Liggins, Scott Raine, and 24 RHS & CVHS students)
- National Women’s Health & Fitness Day Health Fair (Lisa Connick and 52 GTHS students)
- Union Station & Homeboy Tours (Lynnae Pattison, Nicole Drazin, Christopher Junker, Erika Sherman, and 15 program participants)

❖ **Resolutions & Proclamations**

- Disability Awareness Month – October 2017
- Week of the School Administrator – October 9-13, 2017
- Red Ribbon Week – October 23-31, 2017

Educational Functions

- ❖ Riverside City College donated to the Automotive Technician programs at Redlands and Yucaipa High School to be used for instruction, demonstration, and display and technique practice.

Personnel Functions

❖ **New Employment**

- Brianna Guitron as a Career Readiness Specialist at the RUSD Middle School campuses at Range 32, Step 2, effective 08/21/2017.
- Christine Kunstler as Testing Proctor at ROP at a rate of pay of \$14.00 per hour, effective 09/01/2017.
- Laura Marion as Testing Proctor at ROP at a rate of pay of \$14.00 per hour, effective 09/01/2017.

Report Outs

Superintendent **Dr. Stephanie Houston** reported the following:

❖ **Kudos and Thanks**

- Welcome to our new employees.
- Thank you to the Community Recruiters.

❖ **Meetings & Notices**

- Participated on the ACSA SBE Advisory group meeting
- Participated in the SBCSS Superintendent meeting
- Attended the CWA conference
- Have started site visits to all classrooms.

❖ **Legislation**

- As a result of our JPA Coalition, I was introduced to the Senior Consultant for the Assembly Committee on Education. After a few emails and a phone conversation, CRY-ROP has been invited to be a part of a hearing in Buena Park on October 2. The event will include a CTE panel put together by the Assembly Committee on Education showcasing the programs in our districts. We will have a total of 15 minutes to provide an overview of the critical components of a successful CTE program, and hear from a teacher and student. We have invited the Advanced Manufacturing teacher and student representative. Advanced Manufacturing is a new CRY-ROP program that has been funded by CTE Incentive Grant. Advanced Manufacturing is identified as a high priority sector by the Workforce Development Board, and the program is articulated for college credits and UC a-g approved to meet university entrance requirements. Additionally, CRY-ROP is working closely with the Stronger Workforce Program and the Chancellor’s office

to develop seamless transition opportunities to post-secondary options, including pre-apprenticeship and apprenticeship programs. This program really connects all of the dots: positive impact with funding, K-12 system, Community College system, Workforce Development system, and labor. The 2017-2018 school year is the second year of this program for CRY-ROP, and we have already realized positive impacts, which our student will be able to articulate.

Director of Business Services **Min Gonzalez** reported on the following:

- The auditors finished their visit to review the unaudited actuals. They thanked the staff on how well prepared they were, giving them everything they needed. Min also thanked her staff for their hard work towards a smooth visit.

Assistant Superintendent **Dr. Carol Tsushima** reported the following:

- The strong workforce program funding requires they come together as a region to find workforce driven projects. In some cases, there are clear connections and in some cases, there are not. CRY-ROP is present at these meetings and are being kept in the loop of project ideas. We have had access to dollars outside of the strong workforce program because the local Deputy Sector Navigators have dollars to spend on expanding knowledge and increasing enrollment for their particular sectors. One way they can show this is by having the activities across the region. The Deputy Sector Navigators are supporting our ICT programs by providing cyber security students with new lab equipment and funds for a CTSO for game design. In addition, they have supported the auto and manufacturing programs. All this funding has helped us to support the community colleges with data.
- Carol and Stephanie had the opportunity to attend a tour and presentation by the Carpenters International union. The organization has a state of the art training facility in Ontario and are eager to get students in the trade. We are working closely with their outreach coordinator to make direct connection for students to get into their apprenticeship programs.

Director of Student Service **Sandy Mortensen** reported on the following:

- Redlands Adult School have started their day and evening classes. They have full classes and are excited. The adult students participated in our fire drill the other day, prepared with safety hats and ready to practice the drill.
- There is a CNA program starting next week. The day class is full and it looks like the evening class starting next month will be full as well.
- The SoCal P.O.S.S.E were asked to go back for a second appearance as speakers at the Arizona Conference for Educators. The participants have grown in this project, becoming more confident and articulated. It has been wonderful watching them take on responsibility, learn the support services that are out there, and find a place in their community. Employment Placement Specialist, Nicole Drazin, has been an outstanding advisor mentoring these young students. Great job!
- WAI has begun placing students into job sites. Employment Placement Specialist, Kathy Callaway, has been diligently working to find employers who best match the students with their skill set and their needs.
- Thank you Kathy for being very organized in providing the data for our reports and accountability measures. We received a perfect score this year. Core thanks to the data showing how we meet student needs. We are waiting for our letter from CDE for us to serve, and be funded for, 10 additional students this year. We are excited to be chosen as one of the programs who will get an increase next year.

Program Manager **Carlos Padilla** reported the following:

- We are working on establishing a CTSO at each district with Video Game Design at Colton and Yucaipa, and Video Production in Redlands. The premise of a CTSO is that it is not just a club; it is a leadership opportunity for students and designed to be embedded in the program. Students gain skills through competitions.
- Career Express Online is moving forward with 200 students enrolled.

Program Manager **Donna Robinson** reported on the following:

- We have a few teachers who not only teach for CRY-ROP but also teach at the community colleges. They have students who came through the pathway at the high school and now take classes at the community colleges. One teacher have recorded testimony from their student speaking to their experience, talking of

what they wish they had known, what worked well and what didn't, and how they transitioned into the community college world. It will be great for the high school students to hear from peers who have gone through the process.

- Colton district has started their linked learning pathway pull out days. It has been nice being at the meetings and seeing the work being done between the core and CTE teachers. They have been reviewing data to see where we need to focus our attention to better support student outcomes
- GTHS Emergency Responder teacher, Lisa Connick, was approached and asked to bring students to the National Women's Health and Fitness Fair. The students will be working a vital booth at this all day event as a community project. We are excited to see them show off their skills.
- All CRS' are working to support the upcoming college and career fairs. Middle school students are working on career exploration posters for the fair.
- Middle school outreach continues to grow as Terrace Hills middle school will host the City Manager and Colton middle school will host the Colton Fire department as guest speakers through Nepris. Nepris allows business industry partners to come the classroom virtually to share their experiences with students.
- At our new career center at Ruth O. Harris middle school hosted Pastries with the Principals, an event that allows parents to come meet and talk with the administrators

Program Manager **Greg Stover** reported on the following:

- Two of the Redlands campus CRS' will be hosting an ELL parent night workshop to promote CRY-ROP programs.
- Greg toured CRY-ROP programs in the Redlands district with Stephanie Lock.
- On Friday, NFL Ambassador and former Raiders player Tyrone Montgomery will be a guest speaker at Clement middle school. He will be speaking about his education and professional experiences. We are excited to hear his message.

Board Member **Donna West** reported on the following:

- A complement from the RUSD interim Superintendent; he's never seen a school district with so many opportunities for students.

Board Member **Frank Ibarra** reported on the following:

- It is incredible to see how many community programs CRY-ROP is involved in. The great opportunities you provide students with give them direction.

Board Alternate **Jim O'Neill** reported on the following:

- He shared that he attended back to school night at REVHS. He visited the Manufacturing class while there and it looked like an amazing program. He would love to see students in action.

Board President **Sharon Bannister** reported on the following:

- Great job as always.

Next Regular Board Meeting

October 11, 2017

5:30 p.m.

If you would like to view the Board meeting minutes in its entirety,
a copy is available in our Superintendent's office at
1214 Indiana Ct., Redlands, CA 92374.